**Community Project Funding Requests**

**Application for Fiscal Year 2023**

DEADLINE: 5pmCT, April 15, 2022

Please read through the following guidance carefully. Incomplete or inaccurate applications will not be considered.

**General Requirements**

*Limit on the number of projects* – per the guidelines of the Appropriations Committee, each Member of Congress is permitted to submit a total of 15 Community Project Funding requests for Fiscal Year 2023. Moreover, there is no guarantee that all 15 projects will be funded. Regrettably, this means that many deserving projects will not receive funding.

*Limit on the entities making requests* – only state, local, and tribal governments; publicly owned entities (e.g. universities, ports); and 501(c)(3) non-profit entities are eligible for Community Project Funding. Some 501(c)(6) entities may be eligible on a case-by-case basis, including Chambers of Commerce, Farm Bureaus, or Veterans Service Organizations. Requests made by for-profit entities will not be considered.

*Limit on the eligible accounts* – projects must apply for specific federal funding accounts within a specific federal agency, which are themselves each governed by a specific appropriations subcommittee. Not all federal funding accounts are eligible for Community Project Funding. To see whether your project would qualify, please see the full list of eligible accounts below.

*Fiscal Year 2023 only* – the requested funding must be intended for use in the federal Fiscal Year 2023, starting October 1, 2022. Projects planning to use the requested funding over several years will not be considered. Please also do not request urgent funding; if your application is successful, the funding will not be dispersed until the FY23 appropriations bill is signed into law, which will take time.

*Community support* – you must be able to demonstrate compelling community support for your project. This requirement is integral to a successful Community Project Funding request. The more evidence of support, the better, including but not limited to letters from elected officials, press articles, newspaper editorial board pieces, a state-intended use plan or community development plan, or a city council resolution.

*Non-federal funding match* – if the project would normally require a funding match or cost-share by a non-federal entity, then the requesting entity must demonstrate that it can provide this match for the Community Project Funding. Community Project Funding does not itself require cost-sharing, but all Community Project Funding must conform with statutory match and cost-sharing requirements.

*Public disclosure* – all Community Funding Requests must be made public on both the Member of Congress’s website and the Appropriations Committee website. For each request, the following information will be made public: the proposed recipient, the address of the recipient, the amount of the request, an explanation of the request, including purpose, and a justification for why it is an appropriate use of taxpayer funds will all.

*Financial disclosure* – the project or requesting entity cannot have financial ties to the Member of Congress or his immediate family. The Member will need to certify that no such conflict exists.

*Additional requirements* – each subcommittee and each federal funding account has additional specific requirements for Community Project Funding. Please carefully review the relevant subcommittee and account requirements and guidelines hyperlinked below.

Only Community Project Funding requests that meet all these requirements, established by the Appropriations Committee, will be accepted.

**To Submit Your Application**

To submit a Community Project Funding request for consideration, please fill out this application form in its entirety, pasting any supporting materials into the application form itself, and submit the application as a single Microsoft Word document via email at [il08cpf@mail.house.gov](mailto:il08cpf@mail.house.gov) by the deadline, 5pmCT, April 15, 2022. A member of my staff will contact you directly within a few days to confirm receipt.

If you have any questions about the submission process, please contact my Legislative Director Adam McBride at [Adam.McBride@mail.house.gov](mailto:Adam.McBride@mail.house.gov). We will not be able to process late or incomplete requests due to limited time constraints. If you have a question about our request form or whether your project request fits into one of the accounts below, please contact my office.

**Eligible Accounts**

Applications for Community Project Funding request for any accounts other than those listed below will not be considered (Agency || Account).

**Subcommittee on Agriculture, Rural Development, Food and Drug Administration, and Related Agencies**

* Department of Agriculture || Community Facilities Grants
* Department of Agriculture || ReConnect Program
* Department of Agriculture || Distance Learning and Telemedicine Grants
* Department of Agriculture || Agricultural Research Service, Buildings and Facilities
* Department of Agriculture || Natural Resources Conservation Service, Conservation Operations

\*Full guidance and additional requirements for these programs can be found [here](https://appropriations.house.gov/sites/democrats.appropriations.house.gov/files/FY23%20Ag-Rural%20Development-FDA%20Request%20Guidance.pdf)\*

**Subcommittee on Commerce, Justice, Science, and Related Agencies**

* Department of Commerce || National Institute of Standards and Technology (NIST), Scientific and Technical Research and Services
* Department of Commerce || National Institute of Standards and Technology (NIST), Construction of Research Facilities
* Department of Commerce || National Oceanic and Atmospheric Administration, Operations, Research, and Facilities
* Department of Justice || State and Local Law Enforcement Assistance, Byrne Justice Assistance Grants
* Department of Justice || State and Local Law Enforcement Assistance, Technology and Equipment
* National Aeronautics and Space Administration (NASA) || Safety, Security and Mission Services.

\*Full guidance and additional requirements for these programs can be found [here](https://appropriations.house.gov/sites/democrats.appropriations.house.gov/files/FY23%20CJS%20Member%20Request%20Guidance.pdf)\*

**Subcommittee on Defense**

* Dept of Defense || Research, Development, Test, and Evaluation, Army
* Dept of Defense || Research, Development, Test, and Evaluation, Navy
* Dept of Defense || Research, Development, Test, and Evaluation, Air Force
* Dept of Defense || Research, Development, Test, and Evaluation, Space Force
* Dept of Defense || Research, Development, Test, and Evaluation, Defense-Wide

\*Full guidance and additional requirements for these programs can be found [here](https://appropriations.house.gov/sites/democrats.appropriations.house.gov/files/documents/FY23%20Defense%20Dear%20Colleague.pdf)\*

**Subcommittee on Energy and Water Development, and Related Agencies**

* Dept of Defense || Army Corps of Engineers, Investigations
* Dept of Defense || Army Corps of Engineers, Construction
* Dept of Defense || Army Corps of Engineers, Mississippi River and Tributaries
* Dept of Defense || Army Corps of Engineers, Operation and Maintenance
* Department of Interior || Bureau of Reclamation, Water and Related Resources
* Department of Energy || (topics include: energy efficiency, renewable energy, sustainable transportation; cybersecurity, energy security, emergency response; electricity, energy storage; nuclear energy; fossil energy, carbon management, critical minerals)

\*Full guidance and additional requirements for these programs can be found [here](https://appropriations.house.gov/sites/democrats.appropriations.house.gov/files/FY%2023%20Energy%20and%20Water%20Member%20Request%20Guidance.pdf)\*

**Subcommittee on Financial Services and General Government**

* General Services Administration || Federal Buildings Fund - New Construction, Major Repairs and Alterations, and Basic Repairs Accounts
* National Archives and Records Administration || National Historical Publications and Records Commission
* Small Business Administration || Small Business Initiatives

\*Full guidance and additional requirements for this program can be found [here](https://appropriations.house.gov/sites/democrats.appropriations.house.gov/files/FY23%20FSGG%20Member%20Request%20Guidance.pdf)\*

**Subcommittee on Homeland Security**

* Federal Emergency Management Agency (FEMA) || Pre-Disaster Mitigation Grants
* Federal Emergency Management Agency (FEMA) || Emergency Operations Center Grant Program

\*Full guidance and additional requirements for these programs can be found [here](https://appropriations.house.gov/sites/democrats.appropriations.house.gov/files/FY23%20Homeland%20Security%20Member%20Project%20Instructions.pdf)\*

**Subcommittee on Interior, Environment, and Related Agencies**

* Department of Interior || Save America’s Treasures (SAT) through the National Park Service
* Department of Interior || land acquisition through the Land and Water Conservation Fund
* Environmental Protection Agency || State and Tribal Assistance Grants (STAG)
* Department of Agriculture || U.S. Forest Service, State and Private Forestry

\*Full guidance and additional requirements for these programs can be found [here](https://appropriations.house.gov/sites/democrats.appropriations.house.gov/files/FY23%20Interior%2C%20Environment%2C%20and%20Related%20Agencies%20Member%20Project%20Instructions.pdf)\*

**Subcommittee on Labor, Health & Human Services, Education, and Related Agencies**

* Department of Labor || Employment and Training Administration
* Department of Health and Human Services || Health Resources and Services Administration (HRSA)
* Department of Health and Human Services || Substance Abuse and Mental Health Services Administration (SAMHSA)
* Department of Health and Human Services || Administration for Children and Families—Children and Families Services Programs
* Department of Health and Human Services || Administration for Community Living—Aging and Disability Services Programs
* Department of Education || Elementary and Secondary Education
* Department of Education || Postsecondary Education

\*Full guidance and additional requirements for these programs can be found [here](https://appropriations.house.gov/sites/democrats.appropriations.house.gov/files/FY23%20Labor-HHS-Education%20Request%20Guidance.pdf)\*

**Subcommittee on Military Construction, Veterans Affairs, and Related Agencies**

* Department of Defense || Military Construction accounts under the
  + Army
  + Navy and Marine Corps
  + Air Force
  + Defense-Wide
  + Army National Guard
  + Air National Guard
  + Army Reserve
  + Navy Reserve
  + Air Force Reserve
* Department of Veterans Affairs || Construction, Minor Projects

\*Full guidance and additional requirements for these programs can be found [here](https://appropriations.house.gov/sites/democrats.appropriations.house.gov/files/FY23%20MilConVa%20Member%20Request%20Guide.pdf)\*

**Subcommittee on Transportation, Housing and Urban Development, and Related Agencies**

* Department of Transportation || Airport Improvement Program

\*Full guidance on [Airport Improvement Program](https://appropriations.house.gov/sites/democrats.appropriations.house.gov/files/FY23%20THUD%20Guidance%20for%20Airport%20Improvement%20Program.pdf)\*

* Department of Transportation || Highway Infrastructure Projects

\*Full guidance on [Highway Infrastructure Projects](https://appropriations.house.gov/sites/democrats.appropriations.house.gov/files/FY23%20THUD%20Guidance%20for%20Highway%20Infrastructure%20Projects.pdf)\*

* Department of Transportation || Transit Infrastructure Projects

\*Full guidance on [Transit Infrastructure Projects](https://appropriations.house.gov/sites/democrats.appropriations.house.gov/files/FY23%20THUD%20Guidance%20for%20Transit%20Infrastructure%20Projects.pdf)\*

* Department of Housing and Urban Development || Economic Development Initiatives

\*Full guidance on [Economic Development Initiatives](https://appropriations.house.gov/sites/democrats.appropriations.house.gov/files/FY23%20THUD%20Guidance%20for%20Economic%20Development.pdf)\*

\*Full guidance and additional requirements for the THUD bill can be found [here](https://appropriations.house.gov/sites/democrats.appropriations.house.gov/files/FY23%20THUD%20Guidance%20and%20Requirements.pdf)\*

**Community Project Funding Application FY2023**

**Information about the Requesting Organization**

Name of requesting organization or entity:

Type of entity:

* State, local, or tribal government
* Public entity
* 501(c)(3) nonprofit organization

Address of organization:

Website:

**The Point of Contact for this Request**

Name:

Title:

Phone number:

Email address:

**Project Information**

Project name:

Purpose of project:

Postal address of project (or general location if not applicable):

Requested funding amount for FY22:

Subcommittee:

Agency:

Account:

How would this project benefit the public and why would it be a good use of taxpayer dollars?

Why should this request be considered a priority for the people of Illinois or Illinois’ 8th District?

Please describe, provide hyperlinks, and if appropriate, paste here any documentation that demonstrates local support for this project:

Please provide a breakdown here of how this funding would be used (salaries, construction, etc.):

Is this a new or ongoing project?

What is the timeline of completion for this project, and will this project require additional federal funding in future fiscal years?

If the Appropriations Committee is not able to provide the full amount of funding requested, can this project start in a limited capacity?

Is this project currently authorized in law? Where? If not applicable, please write “N/A”.

If this project has been included in a presidential budget request, please indicate that here and detail how much and in what fiscal year:

If this project has received any funding in the past, from either a public or private source, please detail that here:

If you are proposing report language to accompany this Community Project Funding request, please write that language here and indicate if similar language has ever been included in a previous year:

If this project requires a non-federal cost-share, please indicate that here and explain how you can demonstrate that the non-federal share will be met:

Does any derogatory information, as well as any potentially mitigating information, exist that would render the entity potentially unsuitable for receiving community project funding? Please explain if applicable.

If submitting multiple requests, please rank this request in terms of priority:

Please list all Members of the House and Senate who are receiving this request: